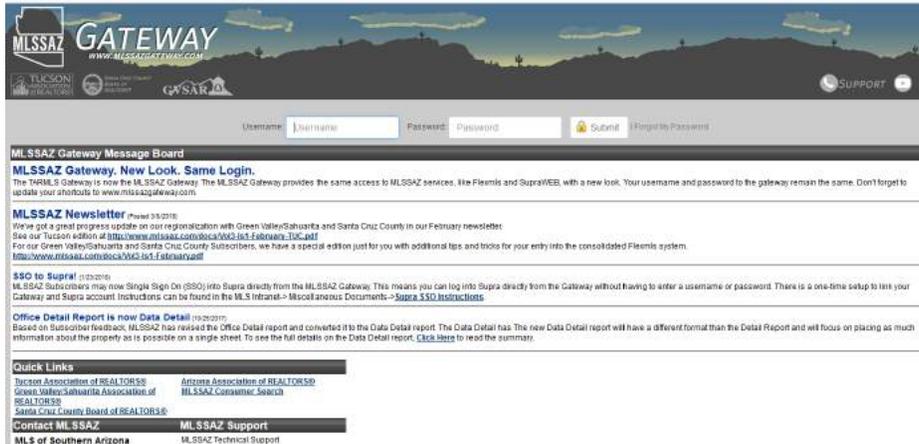# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

MLSSAZ: Searching and Results in Flexmls

The questions you ask in a search will determine the answers you get. If you do not like the answers, (or the answers were not what you expected), change the questions!

Questions=search criteria you selected

www.mlssazgateway.com

Your new Gateway dashboard:

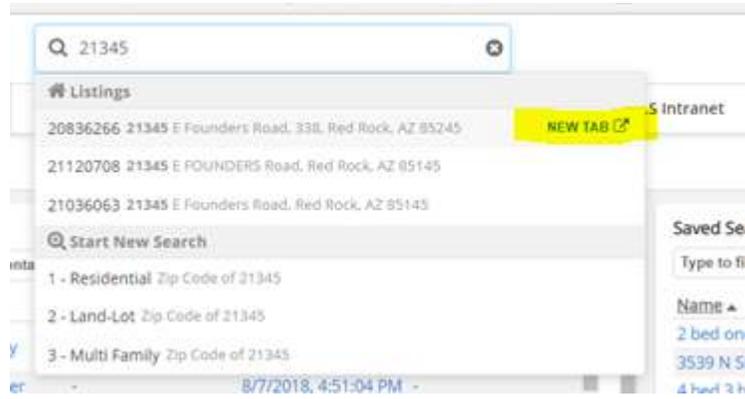# Your sign in dashboard provides you links to:

- MLSSAZ Area Map
- MLSSAZ Video Library
- MLSSAZ Online Bill Payment and any other invoices you have outstanding for T.A.R.

Use the quick search bar for a specific address or MLS number

Notice the highlighted "NEW TAB" will allow you to open the listing in a separate tab. This is helpful when you are going to complete a CMA search and want to review the details of the property as you enter your search criteria.

Search

⭐ Quick Search

Full Search

Map Search

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flexmls 🔍 Enter an Address, City, ZIP, MLS #, or Contact...

☰ Menu | Contact Management | Quick Search | Listing Collections | Saved Searches | Memb

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1 - Residential ⌄   Work on behalf of a contact

| 1 - Residential |
| 2 - Land-Lot |
| 3 - Multi Family |
| 4 - Commercial |
| 5 - Rental |
| 6 - Commercial Lease |

☐ Bedrooms   X

☐ Total Baths   X

☐ Combined SqFt   X

☐ Main House SqFt   X

☐ Area   X

☐ School District   X

☐ Elementary School   X

When you choose a category outside of Residential—please notice the system remembers the category of the last search the next time you choose Quick Search. You will want to make sure you are in the category of your choice for the next Search.

After you have entered your search criteria and you'd like to begin to use icons on the map—use the highlighted arrow to make the entire page a map.

This is the standard Quick Search.

View Results: 5,491

MLS of MLS of Southern Arizona

Location, address or MLS #   Browse »

☑ **Status** of Active, Signature Pending, Cancellation Provision, Pending Short Sale Approval, Active Contingent 📅   X

☐ **Current Price**   X

☐ **Bedrooms**   X

☐ **Total Baths**   X

☐ **Combined SqFt**   X

☐ **Main House SqFt**   X

☐ **Area**   X

☐ **School District**   X

☐ **Elementary School**   X

☐ **Township/Range**   X

☐ **Tax Code**   X

☐ **Dwelling Type**   X

☐ **Construction Status**   X

☐ **Lot Acres**   X

☐ **Year Built**   X

☐ **Distressed Info**   X

☐ **Pool**   X

☐ **Pool: Conventional**   X

☐ **# of Garage Spaces**   X

☐ **# of Carport Spaces**   X

☐ **# of Covered Prkng**   X

☐ **# of Stories**   X

☐ **Main Cooling**   X

☐ **Main Cooling: Other**   X

☐ **Municipality/Zoning**   X

☐ **Neighborhood Feature**   X

➕ Add a field to the search

This is the standard Quick Search. You may create customized search templates and see You Tube: MLSSAZ Arizona site for a video step-by-step
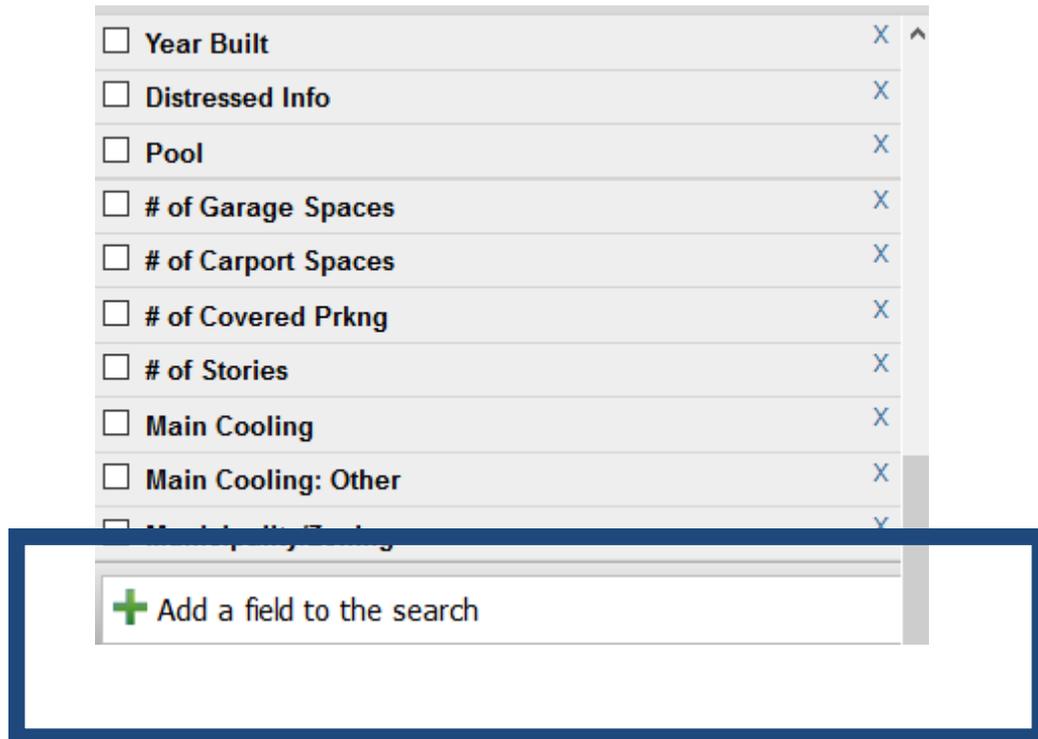
Any field on the Residential Profile Sheet can become a criteria for the add a field to the search field.

Common ones include:

HOA—yes or no

Occupancy

Kitchen Features

Extra Room

Exterior Features

☑ **Kitchen Features** of Dishwasher and Refrigerator and Gas Range not Garbage Disposal   ✕

☑ not Garbage Disposal   ☑ and Dishwasher

☐ or Freezer   ☑ and Refrigerator

☐ or Compactor   ☐ or Breakfast Bar

☐ or Breakfast Nook   ☐ or Desk

☐ or Double Sink   ☐ or Electric Range

☑ and Gas Range   ☐ or Indoor Grill

☐ or Island   ☐ or Lazy Susan

☐ or Prep Sink   ☐ or Reverse Osmosis

☐ or Wet Bar   ☐ or Warming Drawer

☐ or Water Purifier

Make Sure You Choose: And   Or   Not

Use your zip code overlay for neighboring zip codes

Subdivisions:

You can search by subdivision = recognizing the country assessor does not always have real time information available for new subdivision.

Watch for the SHOW ALL (-) link which may appear

Mapping Icons:

The initial search delivered 150 results
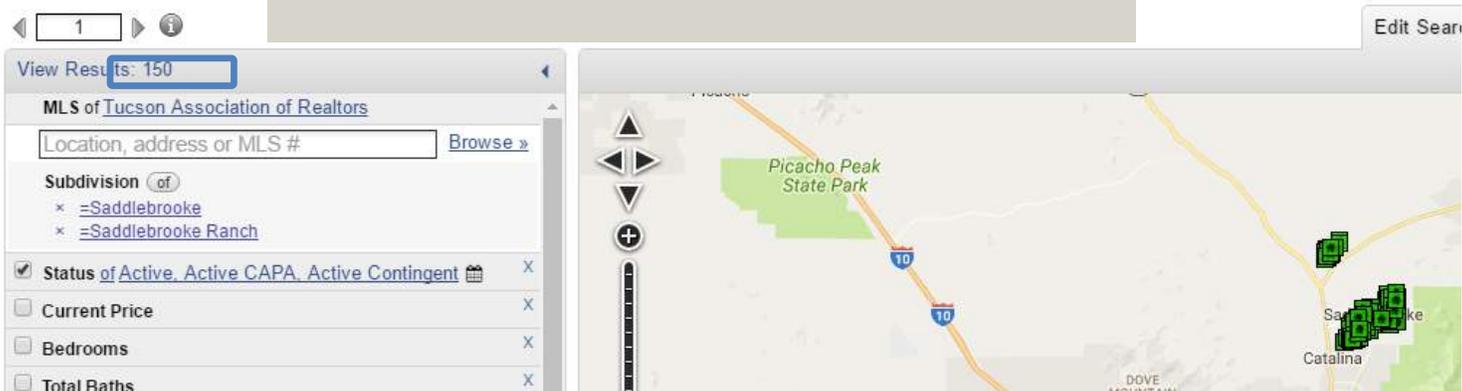
Your tools to isolate specific areas on the map

Blue I icon: Nosy neighbor which show you property lines, history and you have the ability to view the home in two ways

Radius tool: Allows you to map the distance from point a to point b or many different points. You want to follow the streets with the tool.

**Rectangle:** You may use with streets are your boarders or create boxes where the individual is interested in properties

Circle: Circle provide you a mile radius and often used for finding home within a mile radius for a CMA

Polygon: Allows you to create an odd shape—note the lines cannot intersect

Push Pin: Allows you to place commercial addresses or res-idential addresses to determine location proximity

10

Focus on a specific radius with the shape tools— Rectangle

The shapes are located on the lower right hand tool bar
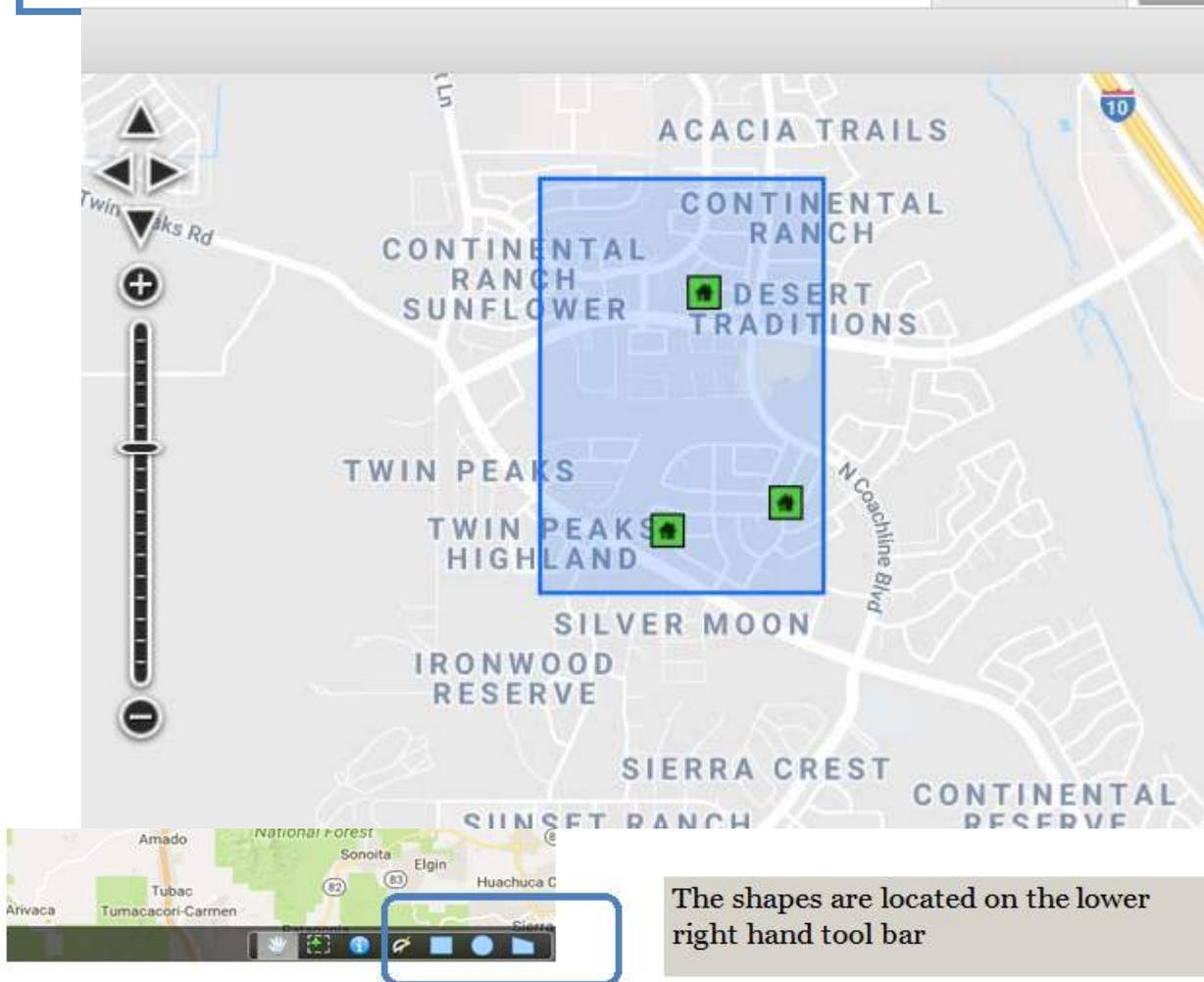
## Focus on a specific radius with the shape tools— Rectangle

Click on the icon and place the curser on the upper left portion of where you would like the mapping to begin. Click one and drag your curser down and to the right to highlight the properties you want included.

Circle Icon

Focus on a specific radius with the shape tools:

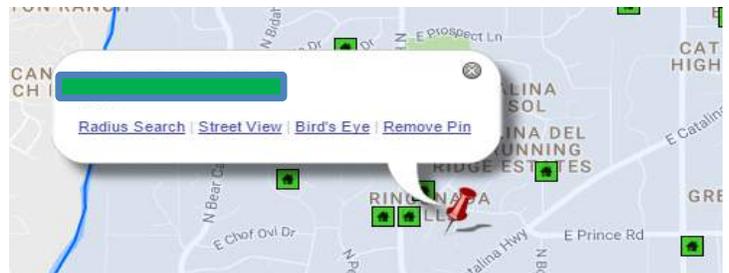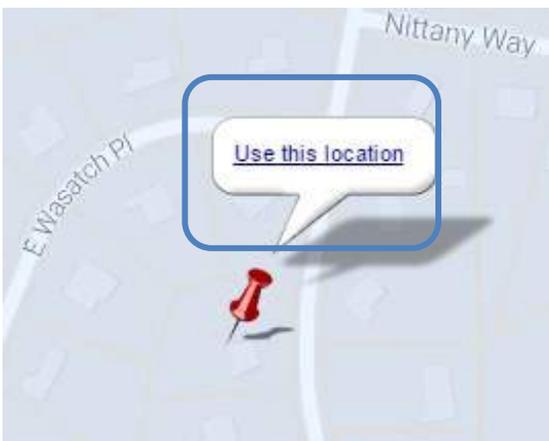Click on circle icon—it will turn a shade of gray around it—It will show mileage.
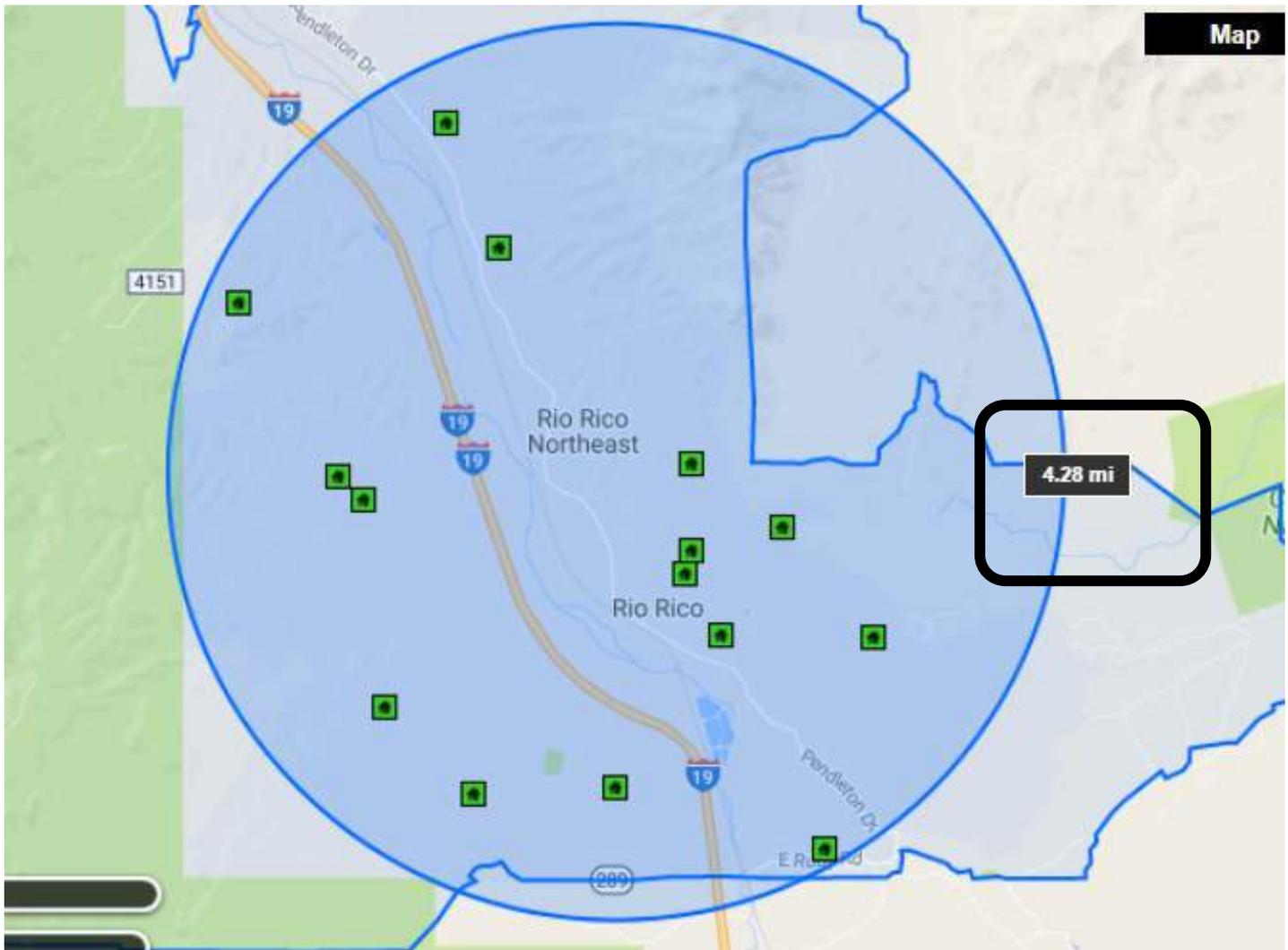
Use the push pin to add a property or a commercial address. You can determine how far the home is from work or use for a CMA radius. You may enter more than one pin as well. You may enter commercial addresses.
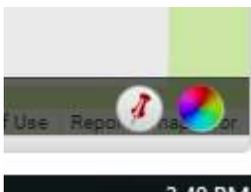
Choose the push pin and enter the address of a home

Click on Use this location

Satellite view

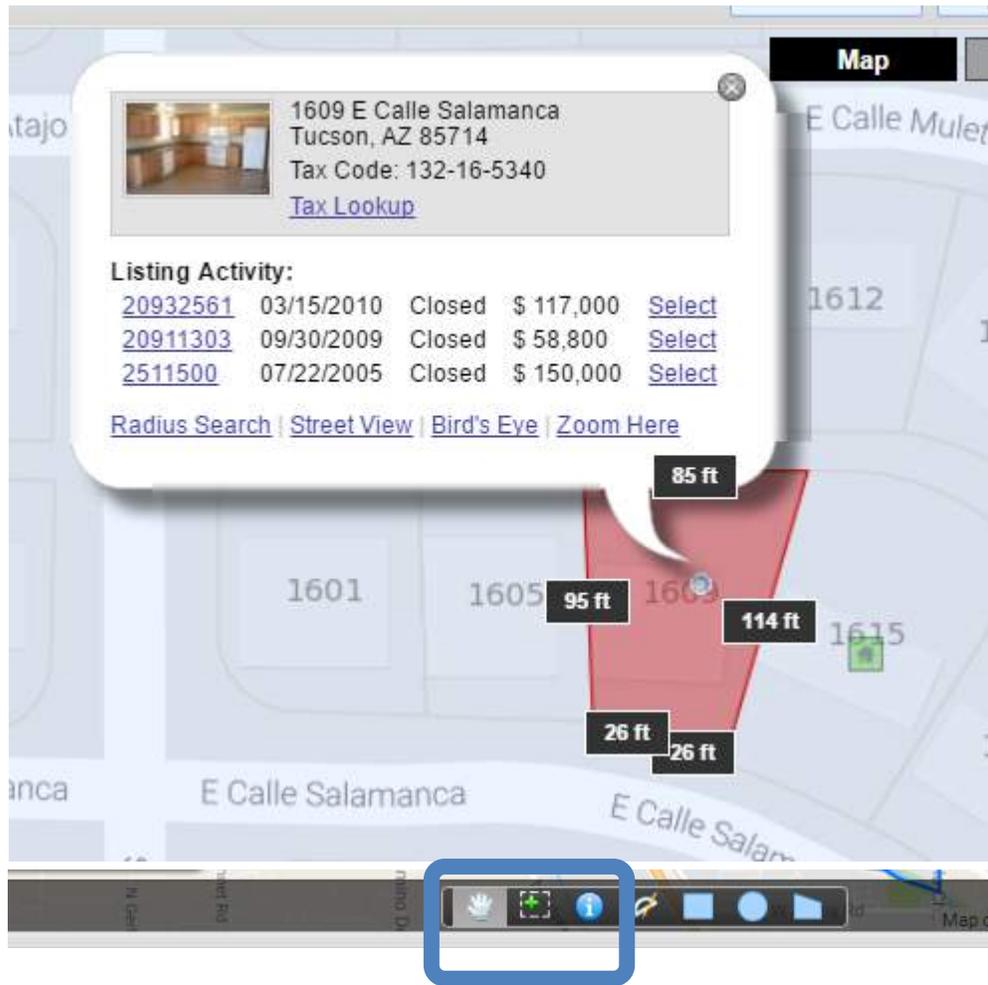To Find a Specific Distance Choose the Radius Tool:

You choose the icon highlighted and click near your starting property—in this example it is the push pin.

Click to turn the measuring tool in a different direction. Here we began at the push pin and then to Highway 19—then clicked to move the curser north.

QUICK SEARCHING

Nosy Neighbor

1609 E Calle Salamanca
Tucson, AZ 85714
Tax Code: 132-16-5340
Tax Lookup

Listing Activity:

20932561	03/15/2010	Closed	$ 117,000	Select
20911303	09/30/2009	Closed	$ 58,800	Select
2511500	07/22/2005	Closed	$ 150,000	Select

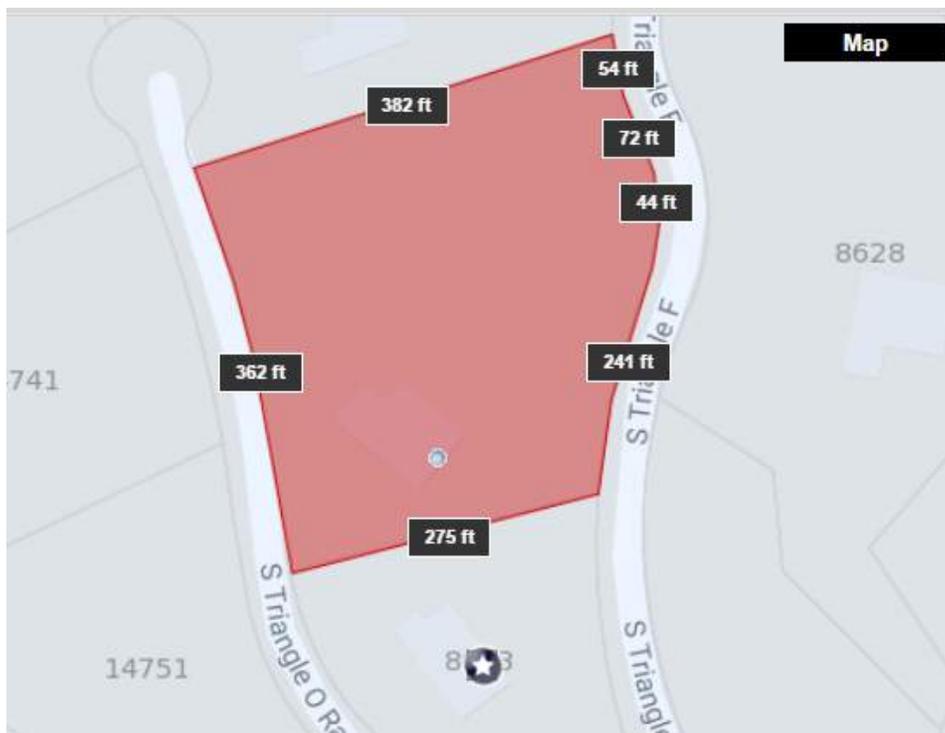Radius Search | Street View | Bird's Eye | Zoom Here

Here your property is the 1615 and you wish to see the buying and selling history of the neighbor—1609.

Click on the icon and then click on the specific

property number

Use the hand icon to remove the data after closing the bubble with the X

Need Help?

Tech Support Helpline

520-382-8800

Contact MLSSAZ Technical Support

Monday, Tuesday, Thursday and Friday 8 am to 5 pm

Wednesday from 8 am to 4 pm

We are happy to help you!