PLEASE SIGN IN

ALWAYS SIGN IN REGARDLESS OF WHETHER YOU HAVE USED THE KEYBOX

Address:_____ **MLS#:**_____

KeyBox Used Y/N	Agent Name (PRINT)	Agent Signature	Company Name	Agent MLS #	Phone #	Show Prev	Date	Time

Rules and Regulations 24.1 - Sign In Required: When entering any property listed with the MLS, each member must sign in, regardless of whether they have used the Keybox key to gain access. Member shall accurately complete the sign-in sheet. In the event a sign-in sheet is not available, agent shall leave a business card, including date, time, and agent code and agent signature.

IT IS IMPORTANT TO KEEP THIS FORM!