

# Volunteer Information Packet



## **Scheduled Days and Times:**

- Wednesday, March 22<sup>nd</sup> from 7:30am-1pm
- Tuesday, July 11<sup>th</sup> from 7am-12pm

## **Work Location:**

2161 S. Illios Place  
Tucson AZ 85713

## **What to Wear:**

- Shoes that are CLOSED-TOED and have backs. SLIP-ONS are not permitted.
- Work boots are preferred; thick-soled tennis shoes will be allowed. Please make sure tennis shoes have a solid grip on the sole.
- Please wear clothes you do not mind getting dirty or soiled.
- SHORT shorts are not allowed (mid-thigh to knee preferred or long pants)

## **What to Bring:**

- Water Bottle (we always have extra if needed)
- Sun Block
- Snacks (we provide small snacks)
- Tools
  - Habitat will provide all PPE (Personal Protective Equipment) hand tools, power tools, aprons and supplies, work gloves and safety glasses and hard hats
  - Habitat also has hand sanitizer, hand wash stations, Clorox wipes etc for you to use as needed.

## **Type of Construction Work:**

No experience is necessary. Trained Habitat leaders will guide volunteers through the day's activities. Flexibility and patience are important on a worksite. Tasks vary by day, but can include painting, site prep, stucco prep, framing, installing doors/windows, hammering, sawing, measuring, landscape etc.

## **SAFETY OVERVIEW:**

The job site is often a place full of activity. Please be aware of safety at all times. You are responsible for your own safety as well as the safety of others. If you see something unsafe, please mitigate the problem or notify your Habitat leader. No one under 16 years old is permitted on or around the active construction site. Teens 16 & 17 may not use power tools or work on the roof.

**All volunteers must sign a waiver before participating in construction. Volunteers should carry medical identification and emergency contact information on the job site.**

## **Power Tools**

- Before operating any power equipment, always seek instruction from the Habitat leaders.
- Be sure to wear safety glasses when using power tools.
- Inspect the cords, outlets, and blades before using.
- Do not disable any safety features.

## **Roofs and Ladders**

- Use a partner to steady a ladder and make sure A-frame ladders are always fully extended.
- Place on a stable surface and take the time to move the ladder rather than leaning out too far.
- When working on the roof, move slowly and carefully and NEVER walk backwards.
- Never lay anything down on a roof. Be careful with tools and other objects so that they do not fall off and injure others. Be aware of people working above and below you.

## **Lifting and Carrying**

When lifting, stand close to the load, bend your knees, grasp firmly, and then lift by straightening your legs.

## **The “Men in Orange”**

- Habitat Tucson contracts with the Department of Corrections. Below are a few tips in working with the “men in orange”.
- Do not take pictures.
- Do not give out personal information.
- Do not share food.
- DO not give any clothing or phone

## **Questions, comments, concerns?**

Contact Gina Hansen, Director of Volunteer Resources

Email: [ginah@habitattucson.org](mailto:ginah@habitattucson.org)

Phone: (520) 497-2384

