

FINGERPRINT CLEARANCE CARD (FCC) ONE-STOP



VALID FCC FOR RENEWAL REQUIREMENT

Commissioner Nicolson has indicated that **you must have a valid Fingerprint Clearance Card (FCC) in order to renew your license.**

Join T.A.R. as we partner with Arizona Livescan for an “FCC One-Stop” event to complete your Fingerprint Clearance Card renewal and meet the new FCC requirement. Each appointment takes only 20 minutes!

FOUR DATES AVAILABLE BEFORE THE END OF THE YEAR!

NOVEMBER 20TH

10:30am - 11:30am
11:30am - 12:30pm
12:30pm - 1:30pm
1:30pm - 2:30pm
2:30pm - 3:30pm

Registration ends Nov 17th at 3pm

DECEMBER 2ND

8:30am - 9:30am
9:30am - 10:30am
10:30am - 11:30am
11:30am - 12:30pm
12:30pm - 1:30pm
1:30pm - 2:30pm
2:30pm - 3:30pm

Registration ends Nov 26th at 3pm

DECEMBER 8TH

8:30am - 9:30am
9:30am - 10:30am
10:30am - 11:30am
11:30am - 12:30pm
12:30pm - 1:30pm
1:30pm - 2:30pm
2:30pm - 3:30pm

Registration ends Dec 3rd at 3pm

DECEMBER 18TH

8:30am - 9:30am
9:30am - 10:30am
10:30am - 11:30am
11:30am - 12:30pm
12:30pm - 1:30pm
1:30pm - 2:30pm
2:30pm - 3:30pm

Registration ends Dec 15th at 3pm

WALK-INS WELCOME

**REGISTRATION
REQUIRED**

Waitlist available



**SCAN TO VIEW THE
CALENDAR AND SELECT
AN APPOINTMENT SLOT,
TODAY!**

COME PREPARED!

REGISTRATION REQUIRED IN ORDER TO RECEIVE AN APPOINTMENT TIME SLOT WAITLIST AVAILABLE

After you register, you'll receive an email with your 1-hour appointment time slot. Your session with the technician should take about 20 minutes.

COME PREPARED!

To maximize efficiency, please complete the online pre-registration application* **IN ADVANCE** to your appointment date. A paper application is also available for pick-up at the TAR office.



*Additional details and online pre-registration application link can be found in each event description. Select a date and scan the QR code to get started.

Full-Service Non-IVP

Paper AZDPS Application

If you selected the Full-Service Option for the Fingerprint Clearance Card One-Stop event, please review the following instructions and notes to ensure your application is filled out correctly.

1. Pick up an application from Tucson Association of REALTORS® ahead of time OR complete the application at the event.
 - For efficiency, please fill out the application ahead of your appointment time.
2. Complete the application using blue or black ink only. DPS will reject other colors.
 - All required boxes are marked with a star.
3. Please *DO NOT* separate the pages.
 - The bar code on your application will match the second page's number for the Arizona Livescan team to use during your appointment.
 - You must have both pages with you at your appointment.

	ARIZONA DEPARTMENT OF PUBLIC SAFETY APPLICATION FOR FINGERPRINT CLEARANCE CARD (non-IVP) Clearance Card Section ☎ (602) 223-2279 Mailing address: P.O. Box 18390, Phoenix, AZ 85005-8390 Physical address: 2222 W. Encanto Blvd., Phoenix, AZ 85009	APPLICATION NUMBER *WF87755027* 
	TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK.	

4. Be sure to check the highlighted box so you receive the correct FCC.

Other Agencies Codes	
☐	AZ Board of Fingerprinting - Members & Staff - ARS § 41-619.52* & ARS § 41-619.53* \$67
☐	AZ Charter School Board - Member/Applicant - ARS § 15-183(C)(4)
☐	AZ Department of Agriculture - Industrial Hemp License - ARS § 3-314
☐	AZ Department of Housing - Housing Sales / QP / Managers - ARS § 41-4025E \$67
☐	AZ Department of Juvenile Corrections -Licensee or Contract Provider - ARS § 41-2814(B)
☒	AZ Department of Real Estate - Licensure - ARS § 32-2108.01 \$67
☐	AZ Game and Fish - ARS § 17-215*

5. All payments for DPS and Arizona Livescan will be made during the appointment.
 - **Cost:** \$109 (includes \$67 DPS fee + \$32 Arizona Livescan fee for fingerprint rolling/postage/handling and submission).
 - **Acceptable Payment Types:** Cash, debit, or credit (NO personal checks. Business checks are acceptable if payable to Arizona Livescan and for the correct amount).
6. Bring a valid/unexpired photo ID to your appointment.
 - Please review the attached document for acceptable types of photo ID's.

Pre-Service Non-IVP

Online AZDPS Application

If you selected the Pre-Service Option for the Fingerprint Clearance Card One-Stop event, please review the following instructions and notes to ensure you are ready for your scheduled appointment slot.

1. Select the link below to complete the online application ahead of your scheduled appointment slot.
 - Click the link to get started: [AZDPS FCC Form](#) or scan the QR code below.
2. Pay the \$67 DPS fee while filling out the online application.
 - via debit/credit
3. Once completed, you will receive a **Reference #** beginning with “P”.
 - **You MUST bring this number to your appointment time slot.** This will be written on your fingerprints before submission to DPS.
4. While attending your appointment at TAR, you will pay Arizona Livescan \$32.
 - This is the fee for fingerprint capture and postage which is separate from the DPS fee.
 - **Acceptable Payment Types:** Cash, debit, or credit (NO personal checks. Business checks are acceptable if payable to Arizona Livescan and for the correct amount).

**AZDPS Fingerprint Clearance
Card Online Form**



Identification Requirements

Primary forms of identification must be issued by a government agency, unexpired and the photograph must reasonably resemble the applicant's physical appearance.

Primary forms of identification may include any of the following:

- Any US state-issued Driver's License
- Any US state Issued Identification Card
- U.S. Passport
- U.S Military Identification Card
- Employment Authorization Card (Work Visa) or I-766
- Consular Identification Card (In Mexico, known as the Matricula Consular)

If a primary form of identification is unavailable, two or more secondary forms of identification may be accepted ***so long as the combination of documents verify the applicant's name, date of birth, include a photograph and are unexpired.***

Secondary forms of identification include any of the following:

- State government issued Certificate of Birth
- Federal government Personal Identity Verification Card (PIV)
- Department of Defense Common Access Card
- U.S. Tribal or Bureau of Indian Affairs Identification Card
- Social Security Card
- Court Order for Name Change/Gender Change/Adoption/Divorce
- Marriage Certificate (Government issued certificate)
- U.S. Government issued Consular Report of Birth Abroad 3
- Foreign passport
- Certificate of Citizenship (N560)
- Certificate of Naturalization (N550)
- Utility bill (address)
- Jurisdictional voter registration card
- Vehicle registration card/title
- Paycheck stub with name/address
- Cancelled check or bank statement
- Mortgage documents with name/address

If you are uncertain your identification meets our requirements, please call Arizona Livescan at 602-246-3444 or info@arizonalivescan.com so that we may further assist you.