



Multiple Listing Service, Inc.
2445 N. Tucson Blvd. Tucson, AZ 85716
(520) 795-1293/ Fax (520) 322- 6613
www.tarmls.com

MLS-Only Agent Membership Packet

This packet of forms may be used to apply for an MLS Agent Only membership with the Tucson MLS. It may be mailed or faxed to us, but the fastest way to obtain your membership is to bring these forms and a form of payment into our office. If you are mailing or faxing your packet, please contact our Membership department to arrange for the payment of appropriate fees. All forms marked with * must be filled out and returned with your application. If you have any questions regarding this MLS-Only Agent Membership Packet or the joining process, please contact our Membership department at (520) 327-4218.

Page 2 --- Membership Application Checklist

You may use this sheet as a reference of all important documents needed to become a member.

Page 3 --- Welcome and New Member Education Agreement Letter *

Read and sign

Page 4 --- Agent – MLS Participation Agreement *

Please fill out and sign

Page 5 --- MLS Agent Membership Application & Agreement *

Please fill out this form with all appropriate personal and company information

Page 6 --- Tucson Association of REALTORS® and TAR/MLS Price Sheet

You may use this sheet to calculate what fees will be due when applying for membership.

2012 Officers **President:** Sue Cartun, CRS, GRI - Keller Williams Southern Arizona **Vice President:** John Mijac, GRI, e-PRO - Old Adobe Realty
Treasurer: Laura Mance, CRB - Long Realty Company **CEO:** Philip B. Tedesco, RCE, CAE

2012 Directors Jim Adams, e-PRO - Long Realty Company Kelly Hand - Tierra Antigua Realty Greg Hollman, ABR - Coldwell Banker Residential Brokerage
Mary Jane Kurkjian, CRS - HomeSmart Cathy Erchull, ABR, GRI - Tierra Antigua Realty David Painter, Realty Executives Tucson Elite
Dan Santa Maria, CRS, GRI, Santa Maria Realty Henry Zipf - Henry Zipf Realty Company



Membership Application Checklist for Agents

Documents You Will Need to Join REALTOR® & MLS Membership:

- A copy of your real estate or appraisers license. Must be licensed in Arizona.
- The Designated REALTOR® Agreement signed by your Designated Broker, Membership Transmittal Form, Membership Agreement, Agent- MLS Participation Agreement and the New Member Education Letter
- Payment for all applicable fees and dues (see price list), if paying by check separate checks are required for TAR, MLS, and Supra®

Documents You Will Need to Join MLS as a Board of Choice Member:

(Board of Choice Membership can occur when a REALTOR® Member with another Association in AZ wants to join the Tucson MLS)

- A letter of good standing from your primary REALTOR® Association
- MLS Agent Membership Application & Agreement signed by your Designated Broker, Agent - MLS Participation Agreement and MLS Agent Education Letter
- A copy of your real estate or appraisers license. Must be licensed in Arizona.
- Payment for all applicable fees (see price list). If paying by check separate checks are required for MLS, and Supra® (Supra Keys can be co-operated for \$10)

Documents You Will Need to Join as a BUILDER of the Multiple Listing Service Only:

(MLS only membership occurs when the broker and/or agent(s) are builders and decide not to join the REALTOR® Association and only join the MLS for this office.)

- MLS Agent Membership Application & Agreement signed by your Designated Broker, Agent - MLS Participation Agreement
- A copy of your real estate license. Must be licensed in Arizona.
- Payment for all applicable fees (see price list).

Due to the amount of time involved, the Association cannot process new members after 4:00 p.m. Any applications received after 4:00 p.m. will be processed the next business day. If applications are faxed or emailed please allow 2 business days for processing.

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To: Prospective MLS Agent
From: Sue Cartun, CRS, GRI, President
2012 Tucson Association of REALTORS® Multiple Listing Service
Re: New Member Education

Welcome to the Tucson Association of REALTORS® Multiple Listing Service. If you have questions as you review the enclosed materials, I encourage you to call our knowledgeable staff for assistance. As an agent with the MLS, you are entitled to a variety of services, including:

- Access to the Multiple Listing Service
- Technical support
- Regularly scheduled computer training

Please be aware of the preliminary requirement you must fulfill to receive uninterrupted Multiple Listing Service. The **New Member Education** program provides information vital to your MLS participation. The class consists of training on the MLS Rules and Regulations, Code of Conduct and the MLS system. Each new agent must attend within 3 months of applying for MLS membership. Failure to attend New Member Education within the allotted time frame will result in full suspension of all MLS services.

New Member Education is offered monthly at the Tucson Association of REALTORS®, 2445 N. Tucson Blvd. Classes fill up very quickly. You are encouraged to sign up immediately to ensure a spot within the 3 month required time frame.

I understand that I must attend the New Member Education within 3 months of applying for MLS services. I understand that my MLS services will be suspended if I do not fulfill this requirement as outlined in the MLS Rules and Regulations.

_____ **New Member Education**
Initial

Applicant Signature

Date

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Tucson Association of REALTORS® , Inc.
Tucson Association of REALTORS® Multiple Listing Service, Inc.

Agent- MLS Participation Agreement

As a User/Subscriber participating in the Multiple Listing Service (MLS), I have read, understand, and agree to abide by the MLS Bylaws and MLS Rules and Regulations. In addition, I understand that the information obtained from the MLS is confidential proprietary market information which is available only to participants of the MLS. I agree that I only will provide access to or information from MLS in accordance with the MLS Bylaws and MLS Rules and Regulations. Violation of this provision is a violation of the MLS Bylaws and MLS Rules and Regulations, and is subject to a fine or any other sanction provided for in the MLS Bylaws and/or MLS Rules and Regulations.

User/Subscriber, Participant and/or Agent agree to indemnify and hold MLS and its data supplier harmless from all claims and liability relating to User/Subscriber, Participant and/or Agent's use of the MLS system and service.

In requesting participation, I agree that I will be responsible for all fees assessed as a user/subscriber, as well as any fees which are due and payable for individual services rendered, as set forth in the fee schedule available to users/subscribers.

All data and photos submitted to the MLS becomes the property of the Tucson Association of REALTORS® Multiple Listing Service. As a user/subscriber, I agree to utilize all data received by the MLS in accordance with the MLS Rules and Regulations. User/Subscriber participating in the MLS is hereby noticed that all data obtained from the MLS Computer System is federally copyrighted. Providing MLS information to unauthorized recipients may be a copyright violation. Any violation of said copyright will be prosecuted to the fullest extent of the law.

This participation Agreement may be terminated upon written notice to the MLS and can be terminated by the MLS in accordance with its Bylaws and Rules and Regulations. Upon termination, I understand all active listings will be released from the MLS computer system and all data obtained from the MLS must be immediately destroyed (except those records required to be kept by law) or holder of said data will be in violation of the federal copyright.

Member#:

MLS Participating User/Subscriber (printed name as you would like it to appear on your listings)

MLS Participating User/Subscriber (phone number as you would like it to appear on your listings)

MLS Participating User/Subscriber (signature)

Date

Accepted By:

Tucson Association of REALTORS® Multiple Listing Service, Inc.

Date

Tucson Association of REALTORS® , Inc.
Tucson Association of REALTORS® Multiple Listing Service, Inc.

MLS Agent Membership Application & Agreement

Office Name: _____

Designated REALTOR®/Broker Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Male Female

Agent Name: _____ Nickname: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Home Fax: _____

Listing Phone: _____ Preferred Mail/Fax: Home Office

e-mail address: _____

web address: _____

Date of Birth _____ ADRE/Appraisers License #: _____

If REALTOR®, location of Primary Board/Association Membership*: _____

*** Please Note:** Designated REALTOR® must provide the Tucson Association of REALTORS® Multiple Listing Service, Inc. with a letter indicating membership in good standing from the local Board/Association of primary membership, attached hereto and made a part hereof.

Please allow three (3) business days from date of receipt by Tucson Association of REALTORS® Multiple Listing Service, Inc. for processing of this application.

The Tucson Association of REALTORS® Multiple Listing Service, Inc. requires the Designated REALTOR®/Broker to complete and sign a Participation Agreement, attached hereto and made a part hereof, to be kept on file with TAR/MLS. Computer access, if requested, will not be granted until the above information is verified and a fully executed Participation Agreement is on file.

I/We agree as a condition of participating in the MLS to abide by all relevant Bylaws, Rules and Regulations and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as Board/Association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®/Brokers in accordance with the established procedures of the Board/Association. I understand that a violation of the Code of Ethics may result in termination of any MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

Agent Signature

Date

Designated REALTOR®/Broker Signature

Date



Tucson Association of REALTORS®, Inc.
 Tucson Association of REALTORS® Multiple Listing Service, Inc.
 For Affiliate pricing, please request an Affiliate price list

ASSOCIATION PRICES

Application Fees

New REALTOR® Member Application Fee: \$300.00
 Secondary Member Application Fee: \$50.00 and Letter of Good Standing*
 Transferring REALTOR® Member Application Fee: \$75.00 and Letter of Good Standing**

*Letter of Good Standing includes confirmation that state and national dues have been paid and the Code of Ethics requirement has been satisfied.

**Must join TAR within 90 days

Dues 2012 **\$515.00 (Annual)**

<u>Month</u>	<u>TAR</u>	<u>Assessment</u>	<u>AAR</u>	<u>NAR</u>	<u>NAR Assessment</u>	<u>TOTAL</u>
January	\$190.00	\$15.00	\$155.00	\$120.00	\$35.00	\$515.00
February	\$190.00	\$15.00	\$155.00	\$110.00	\$35.00	\$505.00
March	\$190.00	\$15.00	\$155.00	\$100.00	\$35.00	\$495.00
April	\$190.00	\$15.00	\$155.00	\$90.00	\$35.00	\$485.00
May	\$190.00	\$15.00	\$155.00	\$80.00	\$35.00	\$475.00
June	\$190.00	\$15.00	\$155.00	\$70.00	\$35.00	\$465.00
July	\$95.00	\$15.00	\$77.50	\$60.00	\$35.00	\$282.50
August	\$95.00	\$15.00	\$77.50	\$50.00	\$35.00	\$272.50
September	\$95.00	\$15.00	\$77.50	\$40.00	\$35.00	\$262.50
October	\$95.00	\$15.00	\$77.50	\$30.00	\$35.00	\$252.50
November	\$95.00	\$15.00	\$77.50	\$20.00	\$35.00	\$242.50
December	\$95.00	\$15.00	\$77.50	\$10.00	\$35.00	\$232.50

Non-Member Licensee: \$465.00 (There is no proration for Non-Member dues)

MULTIPLE LISTING SERVICE PRICES

	<u>REALTORS®</u>	<u>Builders</u>
Application Fee	\$150.00	\$150.00
Annual Fees	\$240.00	\$360.00

MLS fees are prorated quarterly.

July-Sep. 30, 2011	\$240.00	\$360.00
October - December 31 2011	\$180.00	\$270.00
January - March 31, 2012	\$120.00	\$180.00
April - June 30, 2012	\$60.00	\$90.00

OFFICE PRICE

Office Initiation Fee \$250.00 350.00

The office initiation fee is charged when opening a new office, or re-opening an office that has been inactive or terminated.

We accept Checks, Cash, Visa, MasterCard, American Express, and Discovery.
Please be advised we can not accept TAR and TAR/MLS payments on the same check.